**Final Audit Meeting** **December 27, 2012** **3:00 p.m.**

Present: Deputy Sup. Gary Catlin; Council Members A. Bax*, M. Marra, E. Palmer & R. Winkley; Highway Supt. D. Janese; Eng. R. Smith; Budget Officer M. Johnson, Police Chief C. Salada & Town Clerk C. Brandon.
*Arrived @3:09 p.m.
Also Present: 5 Residents and 1 press rep.

Dpty. Sup. Catlin opened the meeting at 3:00 p.m. The Pledge of Allegiance was recited and moment of silent reflection was offered.

RESIDENTS: No resident spoke.

*Agenda*

AGENDA:
**Marra Moved to approve the Agenda as presented. Seconded by Palmer and carried 3-0.**

*Minutes*

APPROVAL OF MINUTES:
**Palmer MOVED to approve the minutes of P.H. Comprehensive Plan 11/26/12; RTBM 11/26/12; Recreational Senior Center Meeting 12/10/12; P.H. Commercial Wind Energy L.L. 12/10/12 and Town Board Worksession 12/10/12. Seconded by Marra and carried 3-0.**

*Post Audits*

POST AUDITS:
**Palmer MOVED to approve the Post Audit Payments in the amount $72,125.03. Seconded by Marra and carried 3-0.**

*Final Abstract*

FINAL ABSTRACT OF CLAIMS:
**Palmer MOVED to approve the Regular Abstract of Claims #4663 to #5056 and recommend payment in the amount of $389,387.13. Seconded by Winkley and carried 3-0.**

PENDING BUSINESS:
Deputy Sup. Catlin stated that all pending business will be carried over to the next meeting.

NEW BUSINESS:
Clerk's Correspondence:

*Assessor's Carry Over*

1. Assessor Dept. Request that Clerk Molly Penale be allowed to carry over 5 vacation days into 2013.

**Marra MOVED to permit Molly Penale, Assessor's Clerk to carry over 5 vacation days into 2013. Seconded by Palmer and carried 3-0.**

*Highway Carry Over*

2. Highway Supt/ Janese is requesting that Jeff Cosgrove be permitted to carry over 1 floating holiday into 2013.

**Marra MOVED to permit Jeff Cosgrove, Highway to carry over 1 floating holiday into 2013. Seconded by Palmer and carried 3-0.**

*WPCC Carry Overs*

3. WPCC Adm. Ritter asks that the following employees be permitted to carry over of 1 personal day into 2013. Richard Drier, David Harvey, Kevin Norwich, William O'Connor and Martin Lauer.

**Marra MOVED to permit WPCC employees listed to carry over 1 personal day into 2013. Seconded by Palmer and carried 3-0.**

*Clerk's Carry Overs*

4. Town Clerk Brandon requests that Barbara Joseph be permitted to carry over 2 ½ vacation days, 2 personal days and Donna Garfinkel carry over 2 personal days.

**Marra MOVED to permit Barbara Joseph & Donna Garfinkel, Clerk's Office to carry over days as noted. Seconded by Palmer and carried 3-0.**

SUPERVISOR REITER:
Deputy Sup. Catlin stated that Sup. Reiter was not present and we have no legal counsel present. Does the Engineer have anything to report? (R. Smith replied nothing).

COUNCILMAN BAX: (Not present at this time)
Marra asked If Highway Supt. Janese would explain to the Board about the NYSDOT Snow & Ice Contract approval to extend 2013-2014.

*NYSDOT Snow & Ice Contracts*

Janese stated that Sup. Reiter would be taking care of those contracts.

Brandon: In my conversation with the Supervisor the other day...we are late in approving the 2013-2014 snow & ice contract and for that reason we have not gotten the 2014-2015 contract. In speaking with the representative from DOT, he was asking for approval.

Janese stated the he believes that last year the contract was not sent in.' If Board recalls, the Supervisor was authorized by motion 2 years ago to finalize them.

Brandon said that her conversation with the Supervisor, he stated that these were okay for approval today.

Catlin stated that they are in the Board's packet.

Marra asked if this could be done on the 7th.

Janese: I don't think it really matters, but I am no longer signing them.

Catlin indicated that Mr. Reiter does not have a problem with them.

*2013-2014*

**Winkley MOVED to approve the NYSDOT Snow and Ice Contract for 2013-2014. Seconded by Marra. Approved 3-0.**

*2014-2015*

**Winkley MOVED to approve the NYSDOT Snow and Ice Contract for 2014-2015. Seconded by Marra and carried 3-0.**

COUNCILMAN MARRA:
No reports at this time.

COUNCILMAN PALMER:
Subdivision Approval:

*Sirianni 1 Lot S.D. Approved*

**Palmer MOVED for a Neg Dec for a one-lot subdivision on Vrooman Drive SBL#87.00-1-23.1 at the request of Samuel & Christine Sirianni. Seconded by Bax and carried 4-0.**

**Palmer MOVED for the approval of a one-lot subdivision on Vrooman Drive as presented. SBL#87.00-1-23.1. Seconded by Bax and carried 4-0.**

COUNCILMAN WINKLEY:
No report at this time.

*No Work Session 1-14-13*

Palmer said that there is no work session scheduled for January 14th. At the last meeting we agreed to hold the work session as part of the re-organization meeting on January 7th.

Catlin: The Town Board work session will also be on January 7th. The regular Town Board meeting will be January 28th.
In other business, I received this notice from Glen Caverly, Storm Water Manager for Water Pollution Control session to be held at the Erie County Fire & Training. They urge and recommend and it is mandated for storm water permits etc. that various departments like the Water, Highway etc go on January 4, 2013. I will

make sure that they are notified. It is a 2 hour session with no charges. It is mandated by the State.

Janese: Mr. Catlin, under pending business the Swann Road culvert, the job was completed 3 months ago. It can be removed if you want to.

Generators Highway Dept.

Secondly, regarding back up generators, I would like to make the Board aware, that we are going to install one at the Highway Dept. The main purpose for it is if we don't have power for any reason, we cannot provide gasoline to the Police Department as well as our own trucks. Three vendors from Buffalo are willing to size it for free. We are looking in the neighborhood of $14,000. The money is in my 2012 budget. I will attempt to get the price down to $12,000.

**Marra MOVED to go into Executive Session for the purpose of discussing Highway personnel. Seconded by Bax and carried 4-0.**

Time: 3:20 p.m.

Respectfully Submitted and Transcribed by:

Carol J. Brandon

Carol J. Brandon
Town Clerk

Executive Session
Present: Deputy Sup. G. Catlin; Council Members A. Bax, M. Marra*, E. Palmer & R. Winkley and Highway Supt. D. Janese.

Exdcutive Session

1. Items Discussed: Highway Personnel Issue. No action taken.

**Marra MOVED to exist Executive Session, Seconded by Winkley and carried 4-0.**

**Marra MOVED to adjourn. Seconded by Winkley and carried 4-0.**

Time: 3:45 p.m.

*Minutes taken by M. Marra.